

DEPARTMENT OF THE ARMY
79th Ordnance Battalion (Explosive Ordnance Disposal)
52d Ordnance Group (Explosive Ordnance Disposal)
Fort Sam Houston, Texas 78234-5056

AFOD-B (100)

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Training Policy (Policy Letter #5)

1. Training is the foundation of readiness and one of our most important missions. Therefore, training must be demanding, realistic, well planned, rigorously executed and safe.
2. Read and practice FM 25-100, Training the Force, and FM 25-101, Battle Focused Training. This will help ensure a coordinated focused and successful training program.
3. Training meetings are not negotiable. They will be conducted IAW FM 25-101 at least once a week and under direct supervision of the unit commander.
4. I expect commanders to personally observe and assess training at all echelons within their unit. This will assist the commander in developing a clear picture of unit training needs.
5. Commanders will ensure that all training is conducted to the highest of standards. Do not waste soldier's time. Reading out of a manual and calling it training is not acceptable. If lectures are the only viable method, then the trainer must make every effort to become an expert on the material and create an interesting lecture.
6. Remember, training is our top priority.

PATRICK J. KELLY
LTC, OD
Commanding

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